

## Junior Conservatoire Violin Tutor

Hourly paid, Permanent

**Salary:** £35.50 per hour

The Royal Welsh College of Music & Drama is seeking a first-class violinist and teacher to work as part of its Junior Conservatoire and Community lesson scheme. The successful candidate will be highly committed to inspiring young musicians and/or amateur adults to achieve their full musical potential and be able to work collaboratively with students, colleagues and parents within a busy performing arts education environment.

We are committed to safeguarding and promoting the welfare of children, young people and adults and expect all staff and volunteers to share this commitment.

**Deadline for expression of interest:** Monday 21<sup>st</sup> September 2020

The College welcomes applications from Welsh speakers and promotes the use of the Welsh Language in accordance with Welsh Language legislation and its Linguistic Skills Strategy.

Mae's Coleg yn croesawu ceisiadau oddi wrth siaradwyr Cymraeg ac yn hyrwyddo defnydd o'r Gymraeg yn unol â deddfwriaeth yn ymwneud â'r Gymraeg a'i Strategaeth Sgiliau Iaith.



# Job Description

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**Job Title:** Junior Conservatoire Violin Tutor

**Responsible to:** Patricia Keir, Head, Pre College Department

## **Main Purpose of Job**

### **Junior Conservatoire**

The Junior Conservatoire is a thriving part of the National Conservatoire of Wales. It is a centre of excellence for the training of talented young musicians aged 8 to 18 years and, through the Advanced Course, offers the only training of its kind in Wales, immersing students in a specialist performing arts environment where they can benefit from an intensive and holistic musical education.

The Junior Conservatoire also runs two feeder courses: Mini Music (4-8 years) and Music First (7 to 11 years).

- Most Junior Conservatoire activities take place on Saturdays
- Mini Music and Music First students attend usually between 9.00am and 1.00pm
- Advanced Students attend usually between 9.00am and 4.30pm

Most individual tuition and chamber music is delivered in the morning/early afternoon.

## **Community Programmes**

The College's Community Programmes offer tuition, workshops and group activities for the wider community including choirs and instrumental groups. It also runs professional development courses for adults. Community Music Lessons are open to amateur musicians, following an initial consultation and assessment of learning requirements. Lessons can in principle be scheduled flexibly and need not be on Saturdays.

## **The Post**

We are seeking a first-class musician/teacher to work as part of the Junior Conservatoire. The successful candidate will show a strong commitment to working with children and young people, the ability to inspire and the skills to work collaboratively and proactively within a busy performing arts education environment.

Tutors are currently remunerated on an hourly basis of £35.50 per hour (subject to annual increment).

Teaching is offered as and when demand dictates.

## **Rehabilitation of Offenders Act**

As Junior Conservatoire staff work with minors, these posts are exempt from provisions of the Rehabilitation of Offender's Act 1974 and applicants are required to declare all convictions, no matter how old.

## **Disclosure and Barring Checks**

Appointments to these posts will be subject to clearance by the Disclosure and Barring Checks (DBS).

## **Applications**

To ensure equal opportunities in recruitment, we request that all applicants complete an application form; we cannot consider your application otherwise. You are reminded to complete each section of the application form. Your personal statement should relate your skills and experience to the Person Specification and Job Description below.

We are committed to safeguarding and promoting the welfare of children, young people and adults and expect all staff and volunteers to share this commitment. If you are applying for posts within RWCMD which may bring you into direct or indirect contact with vulnerable groups, including children, you must ensure that you include on your application a full education/employment/training history from when you left school. We will require you to account for any gaps or anomalies in your application.

In summary, please

- Complete all sections of the form as fully and accurately as you can
- Make sure you have read the person specification and have tailored your application form to this
- Include any relevant experience, skills or knowledge you have

### **Privacy Statement**

The College takes the protection of all personal information seriously and is fully committed to the protection of the rights and freedoms of all individuals. We will process your data according to our privacy statement, which you can read at [www.rwcmd.ac.uk/privacy](http://www.rwcmd.ac.uk/privacy)

All applicants will be informed of whether or not they have been short-listed.

**The closing date for applications is Monday 21<sup>st</sup> September 2020**

**Interviews/demonstration lessons will be held at the College on a mutually convenient date.**

**Successful candidates will be required to take up their posts as soon as possible thereafter**

### **Job Description**

Junior Conservatoire and Community Programme Tutors are responsible to the Head, Pre College Department, who is their immediate line manager. All members of staff are required to conduct themselves in a professional, cooperative and flexible manner, in line with the needs of the post and College.

### **Principal Duties & Responsibilities**

#### **Teaching**

- Teach and coach to the highest standards, setting technical work and repertoire appropriate to students' age, ability and potential, in line with any applicable syllabi
- Promote the development of effective technical and musical skills, guiding efficient practice and encouraging proactive learning
- Enter and prepare students for internal and external examinations, concerts, recitals, auditions and assessments as appropriate
- Complete written and verbal progress reports as required
- Participate in audition and assessment panels as required
- Contribute to departmental development and recruitment as required
- Comply with all departmental procedures, including those relating to safeguarding, and contribute to a culture of safety and wellbeing for all within the department.

#### **Other**

- Liaise professionally with students, parents/carers and colleagues
- Attend student concerts and departmental meetings as required
- Carry out any other duties as reasonably requested by the Head, Pre College Department and/or the Principal

The above duties and responsibilities are not exclusive or exhaustive and the post holder will be required to undertake such duties and responsibilities as may reasonably be expected from time to time within the scope and grading of the post.

### **General Conditions**

The post holder must accept responsibility for ensuring that the policies and procedures relating to Health & Safety – including safeguarding - in the workplace are adhered to at all times.

The post holder must become familiar with, and adhere to, the College's policies, procedures and guidelines and must, at all times, carry out their responsibilities with due regard to the College's Equal Opportunities Statement/commitment to equality.

The post holder must respect the confidentiality of data stored electronically and by other means in line with the Data Protection Act.

## Person Specification

ESSENTIAL	DESIRABLE
<b>Knowledge, Training &amp; Experience</b>	<b>Knowledge Training &amp; Experience</b>
<p>A relevant degree(s) in music, or equivalent qualification</p> <p>Proven professional experience in specialist area</p> <p>Substantial experience of teaching children and young people, including at an advanced level</p> <p>Knowledge of current teaching practice in specialist area</p>	<p>Appropriate teaching qualification</p> <p>Experience of teaching in a specialist music setting and/or at HE level</p>
<b>Skills</b>	<b>Skills</b>
<p>Ability to motivate and inspire</p> <p>Ability to communicate effectively - verbally and in writing - including delivery of constructive feedback</p> <p>Good interpersonal skills, and ability to work as part of a team</p> <p>Good organisational skills</p>	<p>Ability to teach through the medium of Welsh and/or an understanding of Welsh language considerations in terms of the College's position in a bilingual nation.</p>

### Further Information

Further information about the College and its courses is available on our website: [www.rwcmd.ac.uk](http://www.rwcmd.ac.uk)